



Massachusetts School Building Authority

Steven Grossman
Chairman, State Treasurer

Katherine P. Craven
Executive Director

March 30, 2011

Michael Yunits, Town Manager
Town of Norton
70 East Main Street
Norton, MA 02766

Re: Norton Public Schools, Norton High School

Dear Mr. Yunits:

I am pleased to report that the Board of the Massachusetts School Building Authority ("MSBA") voted to approve the Town of Norton, as part of its Invitation for Feasibility Study, to proceed into schematic design for an addition and renovation project at Norton High School.

It is my understanding that the Town of Norton anticipates seeking community approval for this Proposed Project at Town Meeting on June 6, 2011 and at a Special Election on June 11, 2011. Therefore, it is critical that the District, in conjunction with its Owner's Project Manager and Designer, submit a schedule to the MSBA as soon as possible, which should include: the work plan to complete all of the required documentation for presentation to the MSBA's Board of Directors at its May 25, 2011 meeting and the anticipated design and construction schedule. We have attached a listing of the remaining deliverables for your use in preparing this schedule.

We will be contacting you soon to discuss these next steps in more detail, but in the meantime, I wanted to share with you the Board's vote to approve the Town of Norton, as part of its Invitation for Feasibility Study, to proceed into schematic design for the addition and renovation of Norton High School.

I look forward to continuing to work with you as the MSBA's new grant program progresses. As always, feel free to contact me or my staff at (617) 720-4466 should you have any questions.

Sincerely yours,


Katherine Craven
Executive Director

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Norton Letter
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Cc: Senator James Timilty
Representative Fred Barrows
Representative Steven Howitt
Representative Elizabeth Poirier
Robert W. Kimball, Jr., Chair, Norton Board of Selectmen
Andrew Mackie, Chair, Norton School Committee
Patricia H. Ansay, Superintendent, Norton Public Schools
Margaret Wood, Owner's Project Manager, Pinck & Co.
Gregory Smolley, Designer JCJ Architecture
File *Letters 10.2 (Region 6)*

Exhibit 'B'
 Town of Norton
 Schedule of Deliverables – Updated March 30, 2011

Deliverable	Status/ Received
Initial Certificate of Compliance	Complete
School Building Committee	Complete
Local Vote Authorization	Complete
Enrollment Questionnaire	Complete
Executed Enrollment Certification	Complete
Educational Space Summary	Complete
OPM Selection	Complete
Executed MSBA Standard OPM Contract	Complete
Designer Selection	Complete
Executed MSBA Designer Standard Contract	Complete
MSBA Educational Space Template	Complete
Preliminary Evaluation of Alternatives	Complete
Budget Statement for Preferred Schematic Design	Complete
Recommendation of Preferred Schematic Design	Complete
Final Design Program for Preferred Schematic Design	Still Required
Schematic Building Floor Plans	Still Required
Room Data Sheets	Still Required
A letter from the Superintendent demonstrating SPED compliance with Chapters 70 & 71B	Still Required
Schematic Exterior Building Elevations	Still Required
Mass DESE Special Education Space Approval Letter	Still Required
Narrative Building Systems Descriptions	Still Required
Preliminary Summary of Ineligible Spaces	Still Required
Construction Systems: Outline of Specifications	Still Required
MA-CHPS Scorecard	Still Required
Furnishings, Fixtures & Equipment Specification and Estimate	Still Required
Value Engineering Plan for Detailed Design	Still Required
Total Project Budget	Still Required
Construction Estimate; Unifomat II, Level 3	Still Required
MSBA Form 3011	Still Required
Project Cash Flow	Still Required
Project Schedule	Still Required